

Nutrition Assistance Program Guide

(for the Ineligible Adult Head of Household)

Self-Screening to determine a preliminary determination for NAP eligibility

There are three main criteria that must be considered for determination of eligibility: **Citizenship, Income and Resources.**

Citizenship Criteria require the individual must meet the following:

- U.S. Citizen
- U.S. National
- Lawfully admitted permanent residents (green card holders)
- An alien granted asylum under the Immigration & Nationality Act
- A refugee who is admitted to the United States
- Certain aliens whose deportation is being withheld

Income Criteria require the household’s monthly (gross) income is equal or below the following income eligibility standards. Gross means income before taxes and deductions.

Types of Income

Earned Income	Unearned Income	
<ul style="list-style-type: none"> • Wages and Salaries • Self -Employment • Training allowance from Vocational & Rehabilitative Programs 	<ul style="list-style-type: none"> • Public Assistance Payments • Annuities • Pensions • Retirement • Veterans or Disability Benefits • Income of Ineligible or Disqualified Household Member 	<ul style="list-style-type: none"> • Survivor’s or Social Security Benefits • Support or Alimony Payments • Child Support Payments • Dividends • Interest or Royalties • Monetary Contributions • Gambling Winnings • Lottery Winnings

Income Eligibility Standards

Household Size	Gross Limit	Household Size	Gross Limit
1	\$1,064	5	\$2,557
2	\$1,437	6	\$2,930
3	\$1,810	7	\$3,304
4	\$2,184	8	\$3,677

Resources are bank accounts. Resources Criteria require the household’s “accessible” bank accounts are below the Resources Limit. Accessible means readily negotiable instruments.

Types of Resources

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| <ul style="list-style-type: none"> • Cash • Checking Accounts • Savings Accounts • Savings Certificates • Stocks and Bonds |
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Resources Limits

Households with all members are aged 54 years old and below	Resources Limit \$2,250	Households with at least one member is aged 55 years or older	Resources Limit \$3,500
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How is gross monthly income obtained from wages and salaries? Based on a bi-weekly pay? Gather your 3 most recent pay stubs and do the following.

Step 1			Computation rates based on frequency of pay	
Obtain the average of 3 pay stubs	Gross Pay stub 1 Gross Pay stub 2 Gross Pay stub 3 Total	\$ 580.00 \$ 623.50 <u>\$ 667.00</u> \$ 1,870.50	Weekly	4.33
	Divide by 3	\$ 623.50 is the average	Bi-weekly	2.15
			Monthly	1.00
			Semi-monthly	2.00
Step 2				
Obtain the monthly gross pay	Average	\$ 623.50		
	Multiply by 2.15	\$ 1,340.53 is the monthly gross pay (not yet pro-rated)		
Step 3				
Pro-rate monthly gross income	In this example, the head of household is ineligible, his income must be pro-rated. Scenario: there are two ineligible parents and two U.S. Citizen children.		Monthly gross pay	\$ 1,340.53
			Divide: 4 (total household members)	\$ 335.13
			Multiply: 2 (eligible household members). Product is the pro-rated monthly gross income	\$ 670.27

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1	\$1,064	6	\$2,930
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3	\$1,810	8	\$3,677
4	\$2,184	9	\$4,051
5	\$2,557	10	\$4,425

Step 4	Compare pro-rated monthly gross pay to Income Eligibility Standards	Pro-rated monthly gross pay \$670.27	compare the pro-rated monthly gross pay	with the gross limit for household size of 2 (eligible household members). It is below \$1,437 so the household has met the income criteria in this scenario.
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Maximum Monthly Benefit Allotment

Household Size	Saipan	Tinian	Rota & Northern Is.
1	\$ 300	\$ 317	\$ 365
2	\$ 551	\$ 582	\$ 670
3	\$ 789	\$ 834	\$ 960
4	\$ 1,002	\$ 1,059	\$ 1,219
5	\$ 1,190	\$ 1,257	\$ 1,448

How is a benefit level determined? For households with unearned income? (income of ineligible household members are treated as unearned income for the household)

Monthly gross pay	\$ 670.27	Household Size of 2 Maximum	
Multiply: 30 percent (food budget)	\$ 201.08	Monthly Allotment on Saipan	\$ 551.00
Rounded food budget	\$ 201.00	Less: Rounded food budget	\$ 201.00
		Eligible Benefit Level	\$ 350.00